

Gold Coast Public Library District  
Board of Trustees  
Reorganizational and Regular Meeting  
Wednesday, Jan.17,2017  
7:00 PM  
Library Annex

Present: Trustees Benchimol, Bernesby, Kempton, Kupferman, Martin, Palermo,  
Ryba; Library Director Morea

Absent & excused: Trustee Papiro & Hertlein

- I. Reorganizational Meeting – Call to Order  
Library Director Morea called the meeting to order at 7:05 PM

Pledge of Allegiance

- a. Oath of Office: Library Director Morea administered the Oath of Office  
To Trustee elects Amy Kempton, David Martin, Rosemarie Ryba

- b. Election of Officers for 2017  
President: Trustee Benchimol  
Nomination: Trustee Bernesby  
Second: Trustee Ryba  
Unanimous vote to elect

Vice President: Trustee Ryba  
Nomination: Trustee Palermo  
Second: Trustee Bernesby  
Unanimous vote to elect

Secretary: Trustee Kempton  
Nomination: Trustee Bernesby  
Second: Trustee Ryba  
Unanimous vote to elect

Treasurer: Trustee Palermo  
Nomination: Trustee ryba  
Second: Trustee Bernesby  
Unanimous vote to elect

- c. Establish Calendar of meetings for 2017  
See attached – change 9/20/17 to 9/13/17 to accommodate holidays
- d. Establish Library Holidays/Closings for 2017

See attached

Motion to establish items c. & d.: Trustee Bernesby

Second: Trustee Palermo

Unanimous vote to establish

- e. Adopt existing by-laws and library policies
  - f. Adopt existing personnel policies  
Motion to adopt: Trustee Ryba  
Second: Trustee Palermo  
Unanimous vote to adopt
  - g. Adopt budget and salary ranges
  - h. Approve bonding of the Treasurer  
Motion: Trustee Palermo  
Second: Trustee Ryba  
Unanimous vote to adopt/approve
  - i. Appoint committees – tabled until February meeting
  - J. Designation of media outlet for legal notices (Newsday)
  - k. Designation of library counsel on a non-retainer basis (Jaspan Schlesinger)
  - l. Designation of auditor (Baldassari & Koster)
  - m. Designation of Banks (First of LI, TD)
  - n. Designation of Insurance Agency (Montana)
  - o. Appoint signatories of checks (Executive Board)
  - p. Approve payment of rent, utilities, health insurance, credit
  - q. Appoint certifier of payroll for Civil Service (Board President Benchimol)
  - r. Appoint Records Access Officer (Margaret Dayre)
  - s. Appoint Purchasing Agent (Merrily Glaviano)
  - t. Establish amount to be held in petty cash (\$ 350)
  - u. Adopt IRS standard mileage rate (\$ 0.53.5 per mile)  
Motion: Trustee Kempton  
Second: Trustee Bernesby  
Unanimous vote to approve
- II. Adjourn Reorganizational meeting  
Motion to adjourn reorganizational meeting at 7:20 PM: Trustee Palermo  
Second: Trustee Bernesby  
Unanimous vote to adjourn
- III. Regular Meeting - Call to Order  
Board President Benchimol called the meeting to order at 7:22 PM

IV. Pledge of Allegiance – already accomplished at reorganizational meeting

V. Approval of Minutes – December 21, 2016  
Motion to approve minutes as amended: Trustee Bernesby  
Second: Trustee Palermo  
Unanimous vote to approve as amended

VI. Treasurer’s Report

Approval of warrant

Checks # 9414-9470 dated 1/18/17 in the amount of \$ 53,041.87  
*All items on these warrants (and the invoices with other relevant documentation) were reviewed and approved by a quorum of the Board including the Board President and Treasurer, as well as the Gold Coast Public Library Director prior to the meeting.*

P/R 16-26 \$ 29,161.04

P/R 16-27 \$ 27,290.30

P/R 16-27B \$ 6,500.00

P/R 17-01 \$ 27,444.79

Motion to approve payment: Trustee Ryba

Second: Trustee Bernesby

Unanimous

No capital fund warrant this month

Approval of financial reports

Motion to approve: Trustee Palermo

Second: Trustee Bernesby

Unanimous vote to approve

TOBAY Pilot payment received in January 2017 will be entered in 2016.

VII. President’s Report  
NLS Meeting: Friday 1/20/17 @ 10:00AM  
Tuesday, 1/24/17 @ 7:00PM

VIII. Director’s Report – see attached

IX. Committee Reports – none

X. Public Comment – none

XI. Old Business

- a. Purchase of New DVD Shelving for back of Library Reference Room  
Motion: To authorize Library Director Morea to purchase new DVD Shelving for back of Library Reference Room from Demo Co. at a cost not to exceed \$ 8,732.98: Trustee Ryba  
Second: Trustee Bernesby  
Unanimous vote to approve
- b. Mary Birk  
Motion: To reinstate Mary Bark to full-time employment status retroactive from 11/7/16: Trustee Kupferman  
Second: Trustee Bernesby  
Unanimous vote to approve
- c. Motion: To adopt salary plan revision of 1/18/17 for Civil Service: Trustee Palermo  
Second: Trustee Bernesby  
Unanimous vote to approve

XII. New Business

- a. Approval of Nassau Library System Resource Sharing Code  
Motion: To approve the revised Nassau Library System Resource Sharing Code: Trustee Martin  
Second: Trustee Bernesby  
Unanimous vote to approve
- b. Discussion of Focus 2017
  - Library: space and parking issues
  - Outreach to community with information on services available
  - Marketing GCPLD on various social media sites

Motion to enter Executive Session at 8:55 PM to discuss matters of real estate and personnel: Trustee Palermo  
Second: Trustee Kupferman

Out of Executive Session at 9:14 PM.

XIII. Adjournment

Motion to adjourn meeting at 9:15 PM: Trustee Palermo  
Second: Trustee Kupferman  
Unanimous vote to adjourn

Respectfully submitted,

Amy Kempton, secretary