

Gold Coast Public Library District
Board of Trustees
Regular Board Meeting
September 19, 2012
Library Annex
7:00 pm

Present: Trustees Benchimol, Glassman, Henneberger, Kempton, Kupferman, Palermo, Ryba, Sibell, Valente-Visintainer; Library Director Morea

I. Board President Benchimol called the meeting to order at 7:05 pm.

II. Approval of Minutes

Regular Board Meeting: May 16, 2012
Motion to approve: Trustee Henneberger
Second: Trustee Valente-Visintainer
Unanimous vote to approve

Regular Board Meeting: July 18, 2012
Tabled until Oct. Board Meeting

Special Board Meeting: August 1, 2012
Motion to approve: Trustee Valente-Visintainer
Second: Trustee Palermo
Unanimous vote to approve

Regular Board Meeting: August 15, 2012
Motion to approve: Trustee Sibell
Second: Trustee Ryba
Unanimous vote to approve

Special Board Meeting: August 29, 2012
Motion to approve: Trustee Kupferman
Second: Trustee Ryba
Unanimous vote to approve

Special Board Meeting: September 10, 2012
Motion to approve: Trustee Kupferman
Second: Trustee Palermo
Unanimous vote to approve

III. Treasurer's Report

Approval of Warrant: Checks # 6128-6196 dated 9/19/12 in the amount of
\$ 40,156.11

Approval of Payroll warrants #12-17 in the amount of \$23,636.77
#12-18 in the amount of \$23,729.42

warrant #12-19 in the amount of \$24,233.42

Motion to approve warrants: Trustee Valente-Visintainer

Second: Trustee Henneberger
Unanimous vote to approve

Financial Reports

Motion to approve: Trustee Palermo
Second: Trustee Ryba
Unanimous vote to approve

IV. President's Report

12/3/12 NLS Meeting

V. Director's Report

See attached

GCPLD Director selected to serve on ALIS Executive Board

“Chain of Communication” at GCPL

Library renovations over Veterans' Day weekend: closure Friday through Monday

Library hours on 12/24/12 and 12/31/12: 9:00 am-12:30 pm.

Resolution to approve Director's purchase of new bookcase

Motion: Trustee Valente-Visintainer

Second: Trustee Palermo

Unanimous vote to approve

VI. Committee Reports

a. Election Committee: Thank you to all

b. Long Range Plan Committee: Met. Gathering ideas. Focusing on physical space and programming

c. Unserved Area Committee: (Trustees Ryba, Glassman, Kempton)Gathering information

VII. Public Comment – none

VIII. Old Business

a. Action on GCPL Personnel Manual

Motion to approve Bereavement Leave Policy as presented

Motion: Trustee Sibell

Second: Trustee Palermo

Unanimous vote to approve

Motion to approve Vacation and Sick Day Policy (vacation days and sick days can be taken as full or half days; medical leave can also be taken in hourly increments)

Motion: Trustee Kupferman

Second: Trustee Valente-Visintainer

Unanimous vote to approve

Motion to approve Personal Leave Policy (2 days may be taken in full or half day increments; 1 day may be taken in hourly increments)

Motion to approve: Trustee Sibell

Second: Trustee Glassman

8 votes to approve (Benchimol, Glassman, Henneberger, Kempton, Palermo, Ryba, Sibell, Valente-Visintainer)

1 abstention (Kupferman)

Motion approved.

b. Discussion of tree next to driveway

Motion: To have tree trimmed by Conserve-a-Tree at a cost of \$ 500

Motion: Trustee Henneberger

Second: Trustee Valente-Visintainer

Unanimous vote to approve

IX. New Business

a. Discussion of Homebound Services

Vote at October meeting

b. Personnel Action – Permanent Appointment of Librarian 1

Motion to permanently appoint Richard Brower as Librarian 1

Motion: Trustee Ryba

Second: Trustee Valente-Visintainer

Unanimous vote to approve appointment

c. Personnel Action – Appointment of Library Page

No action; candidate withdrawn

d. Motion to enter Executive Session for reasons of a personnel matter at 8:50 pm

Motion: Trustee Palermo

Second: Trustee Valente-Visintainer

Unanimous vote to enter

Motion to leave Executive Session at 8:57 pm

Motion: Trustee Palermo

Second: Trustee Sibell

X. Adjournment

Motion to adjourn at 8:58 pm

Motion: Trustee Valente-Visintainer

Second: Trustee Palermo

Unanimous vote to adjourn

Respectfully submitted,
Amy Kempton, Secretary

