

Gold Coast Public Library District
Board of Trustees
Regular Meeting
Wednesday, September 21, 2016
7:00 PM
Library Annex

Present: Trustees Benchimol, Bernesby, Henneberger, Kempton, Palermo, Papiro, Ryba; Library Director Morea

Absent: Trustees Hertlein, Kupferman

I. Call to Order - Board President Benchimol called the meeting to order at 7:02 PM.

II. Pledge of Allegiance

Motion to change order of agenda to accommodate a presentation by Charles Montana concerning library insurance: Trustee Ryba

Second: Trustee Papiro

Unanimous vote to approve

IX. Old Business

b. Presentation by Charles Montana of library insurance changes as of September 27, 2016. Mr. Montana is recommending Chubb as new insurance carrier. Despite fire sprinkler issues, Chubb is willing to provide an insurance coverage policy that includes property, general, umbrella, director & officers, crime. Policy will include sprinkler leakage, with the understanding that repairs to the roof previously approved by the Board are carried out. Sexual Abuse & Molestation coverage is not included at present, due to the Library lacking a sexual abuse policy, and because the Board does not perform background checks on prospective employees. A draft sexual Abuse policy was discussed and will be voted on at the October meeting. Director Morea will contact Civil Service regarding the feasibility of background checks. Once a Sexual Abuse Policy is in place, Mr. Montana will submit an application for Abuse and Molestation Coverage on behalf of the Library.

III. Approval of Minutes

Special Meeting, August 15, 2016: Motion to approve: Trustee Palermo

Second: Trustee Ryba

Unanimous vote to approve

Regular Meeting, August 17, 2016: Motion to approve: Trustee Palermo

Second: Trustee Ryba

Unanimous vote to approve

Special Meeting, September 7, 2016: Motion to approve: Trustee Palermo
Second: Trustee Bernesby
Unanimous vote to approve

IV. Treasurer's Report

Approval of warrant

Approval of checks #9174-9240 dated 9/21/16 in the amount of \$ 40,818.18

All items on these warrants (and the invoices with other relevant documentation) were reviewed and approved by a quorum of the Board including the Board President and Treasurer, as well as the Gold Coast Public Library Director prior to the meeting.

Payroll 16-18 in the amount of \$ 26,294.86

Payroll 16-19 in the amount of \$ 26,343.62

Motion to approve payment: Trustee Ryba

Second: Trustee Papiro

Unanimous vote to approve

No capital warrant this month

Approval of financial reports

Motion: Trustee Bernesby

Second: Trustee Ryba

Unanimous vote to approve

V. President's Report

Invitation to all Board members to attend Town of North Hempstead budget meeting on Tuesday, Oct. 25, 2016, 7:30PM at town Hall on Plandome Road in Manhasset

GCPLD will have a table at Farmer's Market, Sunday, September 25, 10:00-3:00 at First National Bank of Long Island.

Assemblyman Ra complimented GCPLD.

Need to re-activate Long Range Plan Committee and Facilities Committee (present buildings)

VI. Director's Report – see attached

Director Morea was notified earlier in the day that the New York State Senate passed resolution R6507 which relates to grants allocated with the state education department aid to localities budget for library aid. Within this legislation was included a \$ 20,000 Grant for the Gold Coast Public Library with no specific project specified. Director Morea suggested that this aid might be used to perform additional renovation to the Library's reference room

Facilities work schedule: Ceiling 9/30/16; Carpeting Columbus Day weekend

Continued communication with Town of Oyster Bay concerning parking situation.

Urged all to read Pew Research Center report on libraries included in packet

VII. Committee Reports

- a. Election Committee
Budget passed. Amy Kempton, Dave Martin, Rosemarie Ryba elected Trustees for 3 year term.
Low voter turnout – more community involvement needed

VIII. Public Comment

Dave Martin introduced himself to Board

IX. Old Business

- a. ACTION: Resolution to Adopt Library Conflict of Interest Policy
Motion to approve the Library Conflict of Interest Policy: Trustee Palermo
Second: Trustee Bernesby
Unanimous vote to approve
- b. ACTION: Approval of new insurance coverages for the Library (9/28/16- 9/27/17)
Motion: To approve Chubb as the insurance carrier of the Library as presented by Charles Montana at a cost of \$ 18,124.96 for the term 9/28/16-9/27/17.
Motion: Trustee Palermo
Second: Trustee Ryba
Unanimous vote to approve
- b. HVAC Condenser Coils
Motion to approve the cleaning of the HVAC Condenser Coils: Trustee Henneberger
Second: Trustee Bernesby
Unanimous vote to approve

X. New Business

- a. Personnel Appointment (Part-Time Librarian Trainee)

Resolution to appoint Stacey Kaloudis as part-time librarian for 17 hours per week at \$ 19 per hour effective 9/28/16, pending civil service approval

Motion: Trustee Bernesby

Second: Trustee Henneberger

Unanimous vote to approve

b. Anticipate Entering an Executive Session to discuss matters of personnel and real estate.

Motion to Enter Executive Session at 8:30 PM: Trustee Bernesby

Second: Trustee Ryba

Unanimous vote to enter

Out of Executive Session at 8:45PM

Resolution: To give Mary Birk, head of circulation, up to 12 weeks of unpaid leave with the starting date of August 22, 2016, under the Family and Medical Leave Act, with a return date TBD

Resolution: Trustee Bernesby

Second: Trustee Palermo

Unanimous vote to approve.

XI. Adjournment

The meeting was adjourned at 8:50 PM

Respectfully submitted,

Amy Kempton, Secretary