

Gold Coast Public Library District  
Board of Trustees  
Regular Meeting  
Wednesday, May 25, 2016  
7:00 PM  
Library Annex

Present: Trustees Bernesby, Henneberger, Kempton, Palermo, Papiro, Ryba; Library Director Morea; Al Coster (auditor) of Baldessari & Coster

Absent: Trustees Benchimol, Hertlein, Kupferman (all excused)

I. Call to Order

Board Vice President Ryba called the meeting to order at 7:05 PM.

II. Pledge of Allegiance

III. Motion to change the order of meeting agenda to accommodate presentation of annual auditor's report by Al Coster of Baldessari & Coster.

Motion: Trustee Ryba

Second: Trustee Bernesby

Unanimous vote to change agenda order

Presentation of financial report by Al Coster

Motion to accept the auditor's financial report so that it can be finalized

Motion: Trustee Palermo

Second: Trustee Henneberger

Unanimous vote to accept

Approval of Minutes – April 20, 2016

Motion to approve minutes as written

Motion: Trustee Bernesby

Second: Trustee Papiro

Unanimous vote to approve

IV. Treasurer's Report

Approval of Warrant

Checks #8927-8928 dated 4/22/16 and checks # 8932-8944 dated 5/18/16 in the amount of \$ 14,705.64; checks # 8945-8992 dated 5/25/18 in the amount on \$ 36,228.28.

P/R #16-09: \$ 27,029.30  
P/R #16-10: \$ 27,480.59  
Motion to approve payment: Trustee Papiro  
Second: Trustee Bernesby  
Unanimous vote to approve

Approval of Financial Reports  
Motion to approve financial reports: Trustee Henneberger  
Second: Trustee Papiro  
Unanimous vote to approve

V. President's Report – none

VI. Director's Report – see attached

Contact TOBAY requesting PILOT monies now – not Jan. 2017

Motion to Contract with Milro, Inc., in conjunction with Fire Sprinkle Inspection to alleviate sprinkler malfunctions at a cost not to exceed \$ 4,500.

Motion: Trustee Bernesby  
Second: Trustee Palermo  
Unanimous vote to approve

Discussion of parking situation

Discussion of laptops and ipads in library

Discussion of maximizing library space available

Discussion of young adults space and programming

VII. Committee Reports

a. Election Committee:

- a. 6/6/16 Trustee Candidate Petitions available
- b. 8/22/16 Trustee Candidate Petitions due by 5:00PM
- c. 8/24/16 – Wednesday – 7:30 Budget Vote & Meet the Candidates
- d. 9/7/16 – Wednesday – Budget Vote & Election of Trustees (annex)

Digital Machine

Motion to approve the draft Gold Coast Public Library Election Calendar for 2016. The date of the election shall be set for Wednesday, September 7<sup>th</sup>, 2016. A digital voting machine to be used.

Motion: Trustee Palermo  
Second: Trustee Henneberger  
Unanimous vote to approve

b. Budget Committee: Discussion of first draft of GCPLD Proposed Budget 2017

VIII. Public Comment

Kathy Vetter: asking about site search

IX. Old Business

Table Conflict of Interest Policy until June meeting.

Motion to enter Executive Session at 8:45 to discuss matters of real estate.

Motion: Trustee Henneberger

Second: Trustee Papiro

Unanimous vote to enter.

Out of Executive Session at 9:25.

X. New Business

- a. Gold Coast Public Library Salary Plan dated May 18, 2016  
Add full time account clerk with a salary range of \$ 30,000 – 55,000.
- b. Motion to appoint Nicole Digirolamo to the position of Full-Time Librarian 1, at a starting salary of \$ 45,000, with a 6-month probationary period, as of June 13, 2016, subject to civil service approval.  
Motion: Trustee Bernesby  
Second: Trustee Palermo  
Unanimous vote to approve
- c. Motion to appoint David Radford to the position of Librarian Trainee, at a starting salary of \$ 19 per hour, with a 6-month probationary period as of June 6, 2016, subject to civil service approval.  
Motion: Trustee Bernesby  
Second: Trustee Palermo  
Unanimous vote to approve
- d. Motion to appoint Brooke Bonn to the position of Library Page at a starting salary of \$ 9 per hour as of June 3, 2016  
Motion: Trustee Henneberger  
Second: Trustee Bernesby  
Unanimous vote to approve
- e. Motion to appoint Alyssa Hartmann to the position of Library Page at a starting salary of \$ 9 per hour as of June 6, 2016  
Motion: Trustee Henneberger  
Second: Trustee Bernesby  
Unanimous vote to approve

XI. Adjournment

The meeting was adjourned at 9:55 PM.

Respectfully submitted,

Amy Kempton, Secretary