

Gold Coast Public Library District
Board of Trustees Meeting
Thursday, Jan. 23, 2014
7:00 pm
Library Annex

Re-organizational and Regular Meeting

Present: Trustees Benchimol, Henneberger, Kempton, Palermo, Ryba, Sibell, Valente-Visintainer; Library Director Morea
Absent: Trustees Kelly, Kupferman

I. Reorganizational Meeting : Board President Benchimol called the meeting to order at 7:30 pm.

a. Oath of Office: Library Director Morea administered the oath of office to Trustee elects Amy Kempton and Rosemarie Ryba.

Motion to amend order of meeting to go to item d (Election of Officers for 2014)

Motion: Trustee Sibell

Second: Trustee Benchimol

Unanimous vote to amend order

d. Election of Officers for 2014

Motion to re-elect present board: Trustee Sibell

Second: Trustee Valente-Visintainer

Unanimous vote to re-elect

President: Nancy Benchimol

Vice President: Rosemarie Ryba

Treasurer: Barbara Palermo

Secretary: Amy Kempton

b.,e.,f.,g.,c.

Motion to accept

b (Establish Calendar of meetings for 2014);

e (Adopt existing by-laws and library policies);

f (Adopt existing personnel policies);

g (Adopt budget and salary ranges) as presented.

c (Library Holidays /Closings/Hours for 2014 to be changed for Christmas Eve and New Year's Eve : "The library will be open from 9am to 2pm on these days."

Motion: Trustee Palermo

Second: Trustee Ryba

Unanimous vote to accept

h. Approve Bonding of Treasurer

Motion: Trustee Henneberger

Second: Trustee Sibell

Unanimous vote to approve

i. Appoint committees – postponed until February meeting

j,k,l,m,n,o,p,q,r,s,t,u

Motion to approve:

j. Designation of media outlets for legal notices – Newsday

k. Designation of library counsel on a non-retainer basis – Jaspan Schlesinger

l. Designation of auditor – Baldessari & Coster

m. Designator of banks – The First of Long Island; TD Bank

n. Designation of Insurance Agency – Montana

o. Appoint Signatories of Checks – the four officers

p. Approve payment of rent, utilities, health insurance, BA credit Card,
Amazon.com

q. Appoint certifier of payroll for Civil Service – Board President Benchimol

r. Appoint Records Access Officer – Margaret Dayre

s. Appoint Purchasing Agent – Merrily Glaviano

t. Establish Amount to be held in petty cash - \$ 300.00

u. Adopt IRS standard mileage rate - \$ 0.56 per mile

Motion: Trustee Sibell

Second: Trustee Henneberger

Unanimous vote to approve

II. Adjournment of Re-organizational Meeting

Motion: Trustee Sibell

Second: Trustee Palermo

Unanimous vote to adjourn

III. Regular meeting – Call to order

Board President Benchimol called the meeting to order at 7:45 pm.

IV. Approval of Minutes of 12/ 18/13

Motion: Trustee Sibell

Second: Trustee Ryba

Unanimous vote to approve

V. Treasurer's Report

Approval of warrant: checks # 7132-7186 dated 1/23/14 in the amount of
\$ 56,079.02

P/R # 13-26: \$ 26,433.07

P/R # 14-01A \$ 22,890.20

P/R # 14-01B \$ 6,097.67

P/R # 14-02A \$ 6,280.83

P/R # 14-02B \$ 20,209.20

Motion to approve payment of warrant: Trustee Valente-Visintainer

Second: Trustee Ryba

Unanimous vote to approve payment

Approval of Financial Reports

Motion: Trustee Valente- Visintainer

Second: Trustee Henneberger

- VI. President's Report – none
- VII. Director's Report – see attached
- VIII. Committee Reports – none
- IX. Public Comment – none
- X. Old Business – none
- XI. New Business
 - a. Refurbishment of the tile in the Library's Bathrooms: Library Director Morea will research for Feb. meeting.
 - b. Discussion of GCPLD Borrowing Policy with respect to Out-of-System Residents – postponed until February meeting
 - c. Discussion of replacement of security camera for the Library Circulation Area
Motion to approve the Electronix Systems agreement for the purchase, installation and service on a new security camera for the Library Circulation Area
Motion: Trustee Sibell
Second: Trustee Palermo
Unanimous vote to approve.

Motion: To add the Library's Legal Liability & Employee Practices coverage to its umbrella liability policy through Utica National increasing its coverage limit under the umbrella to \$6,000,000. The additional yearly premium for this change is \$1,334.00
Motion: Trustee Valente Visintainer
Second: Trustee Ryba
Unanimous vote to approve
 - d. Motion to enter Executive Session at 8:40 pm for reasons of personnel and real estate
Motion: Trustee Palermo
Second: Trustee Sibell
Unanimous vote to enter

Out of Executive Session at 9:55 pm.

XII. Adjournment: The meeting was adjourned at 10:00pm

Respectfully submitted,

Amy Kempton, secretary

