

Gold Coast Public Library District
Board of Trustees
Regular Board Meeting
Wednesday, November 20, 2013
7:00 PM
Library Annex

Present: Trustees Benchimol, Henneberger, Kempton, Kupferman, Palermo, Ryba, Valente-Visintainer; Library Director Morea: GCPL Staff member Clare Trollo

I. Call to Order

Board President Benchimol called the meeting to order at 7:09 pm.

II. Approval of the Minutes of Oct. 16, 2013

Motion to approve: Trustee Palermo

Second: Trustee Valente-Visintainer

Unanimous vote to approve by trustees present at 10/16/13 meeting

Trustee Benchimol abstained – absent from meeting

III. Approval of Warrants

Remove check # 7045 from warrant

Motion to approve payment of checks #7009-#7076 and dated 11/20/13 in the amount of \$ 172,918.48: Trustee Valente-Visintainer

Second: Trustee Kupferman

Unanimous vote to approve

Motion to approve payment of payroll warrant #13-22 in the amount of \$ 27,647.19 and payroll warrant # 13-23 in the amount of \$ 27,447.89: Trustee Valente-Visintainer

Second: Trustee Kupferman

Unanimous vote to approve

Motion to approve financial reports: Trustee Valente-Visintainer

Second: Trustee Kupferman

Unanimous vote to approve

IV. President's Report

12/2/13 NLS Meeting

May 2014 Library trustee meeting in Westchester

Change of dates for 2014 Board Meetings: 1/22/14; 4/23/14

Staff appreciation day in December

Invite a GCPL staff member to attend board meeting:

Clare Trollo spoke about "Reading to Dogs" program

V. Director's Report – see attached
Discussion of library cleaning services

VI. Committee Reports

a. Long Range Planning Committee

b. Unserved Area Committee

VII. Public Comment – none

VIII. Old Business

a. Jury Duty

Motion to change policy to read: Full time employees will be paid for the period they are serving Jury Duty, provided that any compensation received for jury service must be given to the Library. Part-time employees will be paid only for the hours scheduled to work, but not worked, because of jury duty, provided that any compensation received for jury service must be given to the library.

Motion: Trustee Valente-Visintainer

Second: Trustee Kupferman

Unanimous vote to approve.

b. Leased Storage Space

Motion to lease an additional 400 square foot space at 40 Railroad Ave. for 3 years with a monthly rental fee of \$ 1,200 for the combined spaces , with a request to Mr. Hepp that a passageway be created between the two storage spaces

Motion: Trustee Palermo

Second: Trustee Ryba

Unanimous vote to approve

IX. New Business

a. Personnel Action (Resignation of a Library Page)

Motion to accept the resignation of Library Page Ryann Feldman as of Oct. 18, 2013

Motion: Trustee Kupferman

Second: Trustee Henneberger

Unanimous vote to accept

b. NLS Request for Member Library Support

Motion to approve NLS' request for Member Library Support for calendar year 2014 in the amount of \$ 8,556

Motion: Trustee Ryba

Second: Trustee Valente-Visintainer

Unanimous vote to approve

c. Discussion of digital video security camera policy

d. Discussion of electronic device circulation policy

e. Discussion of GCPL Borrowing Policy with respect to Claims Returned

f. Focus 2013

g. Motion to enter Executive Session for reasons of a personnel and real estate matter at 8:38 pm.

Motion: Trustee Ryba

Second; Trustee Kupferman

Unanimous vote to enter

Out of Executive Session at 9:10 pm

X. Adjournment

The meeting was adjourned at 9:10 pm.

Respectfully submitted,

Amy Kempton, Secretary