

Gold Coast Public Library District  
Board of Trustees  
Reorganizational Meeting and Regular Meeting  
Tuesday, January 13, 2015  
7:00 PM  
Library Annex

Present: Trustees Benchimol, Bernesby, Henneberger, Kelly, Kempton, Kupferman, Palermo, Ryba, Sibell; Library Director Morea

- l. Reorganizational Meeting – Call to Order  
Library Director Morea called the meeting called to order at 7:04 PM
  - a. Oath of Office: Library Director Morea administered the Oath of Office to Trustee elects Bernesby, Kupferman, and Palermo
  - b. Establish Calendar of meetings for 2015 as attached
  - c. Establish Library Holidays/Closings for 2015 as attached

Motion to establish (b) & (c): as attached: Trustee Benchimol  
Second: Trustee Kelly  
Unanimous vote to establish

- d. Election of Officers for 2015  

President: Trustee Benchimol  
Nomination: Trustee Ryba  
Second: Trustee Kelly  
Unanimous vote to elect

Vice President: Trustee Ryba  
Nomination: Trustee Sibell  
Second: Trustee Kupferman  
Unanimous vote to elect

Secretary: Trustee Kempton  
Nomination: Trustee Palermo  
Second: Trustee Kelly  
Unanimous vote to elect

Treasurer: Trustee Palermo  
Nomination: Trustee Sibell  
Second: Trustee Ryba  
Unanimous vote to elect

- e. Adopt existing by-laws and library policies

- f. Adopt existing personnel policies  
Motion to adopt (e) & (f): Trustee Ryba  
Second: Trustee Kelly  
Unanimous vote to adopt
- g. Adopt budget and salary ranges  
Motion to adopt: Trustee Palermo  
Second: Trustee Henneberger  
Unanimous vote to adopt
- h. Approve bonding of the Treasurer  
Motion to approve: Trustee Kelly  
Second: Trustee Kupferman  
Unanimous vote to approve
- i. Appoint Committees – Tabled until February meeting
- j. Designation of media outlet for legal notices - Newsday
- k. Designation of library counsel on a non-retainer basis – Jaspan Schlesinger
- l. Designation of auditor – Baldessari & Coster
- m. Designation of Banks – First of LI; TD Bank
- n. Designation of Insurance Agency - Montana  
Motion to designate: Trustee Kelly  
Second: Trustee Sibell  
Unanimous vote to designate
- o. Appoint signatories of checks (the 4 Officers)
- p. Approve payment of rent, utilities, health insurance, BA credit card
- q. Appoint certifier of payroll for Civil Service – Trustee Benchimol
- r. Appoint Records Access Officer – Margaret Dayre
- s. Appoint Purchasing Agent – Merrily Glaviano
- t. Establish amount to be held in petty cash - \$300
- u. Adopt IRS standard mileage rate - \$0.575 per mile  
Motion to appoint, approve, establish (o), (p), (q), (r), (s),(t), (u): Trustee Kupferman  
Second: Trustee Kelly  
Unanimous vote to approve

- II. Adjourn Re-organizational Meeting  
Motion to adjourn Re-organizational Meeting at 7:20 PM: Trustee Henneberger  
Second: Trustee Sibell  
Unanimous vote to adjourn

- III. Regular Meeting – Call to Order  
Trustee Benchimol called the meeting to order at 7:23 PM

IV. Approval of Minutes – December 17, 2014  
Motion to approve minutes as amended: Trustee Sibell  
Second: Trustee Kelly  
Unanimous vote to approve

V. Treasurer’s Report

Approval of Warrant and Payroll:

Checks #7894-7951, dated 1/13/15, in the amount of \$ 44,770.49

P/R# 14-26 in the amount of \$ 28,123.14

P/R# 15-01A in the amount of \$ 24,589.26

P/R# 15-01B in the amount of \$ 3,901.10

All items on these warrants (and the invoices with other relevant documentation) Were reviewed and approved by a quorum of the Board, including the Board President and Treasurer as well as the Gold Coast Public Library Director prior to this meeting.

Motion to approve payment: Trustee Kelly

Second: Trustee Sibell

Unanimous vote to approve

Approval of Financial Reports

Motion to approve financial reports: Trustee Kelly

Second: Trustee Kupferman

Unanimous vote to approve

VI. President’s Report – note from Clare Trollo: Board expression of sympathy

VII. Director’s Report – see attached

VIII. Committee Reports – none

IX. Public Comment

Richard Beck: concerns about funding of initial steps of library project

Tim Madden: questions about referendum

X. Old Business

a. Discussion of Duct Cleaning for Main Library Building

Motion to engage a company to have the work done at a cost of \$1,500.00

Motion: Trustee Kelly

Second: Trustee Henneberger

Unanimous vote to approve

XI. New Business

- a. Anticipate entering an Executive Session to discuss matters of personnel and real estate

Motion to enter Executive Session at 7:53 PM: Trustee Benchimol

Second: Trustee Kupferman

Unanimous vote to enter Executive Session

Out of Executive Session at 10:00PM

XII. Adjournment

Motion to adjourn meeting at 10:01 PM: Trustee Palermo

Second: Trustee Ryba

Unanimous vote to adjourn

Respectfully submitted,  
Amy Kempton, Secretary